

BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, September 5, 2017 –6:30 P.M.
TRAINING ROOM – PUBLIC SAFETY BUILDING

This meeting was recorded by AWCATV for local television and broadcast live.

ATTENDANCE

SELECTMEN: Kyle Johnson (*Chair*), John Mulhall (Clerk)
Absent—Leo Janssens

OTHERS: Heather Budrewicz (Town Administrator), Mary Calandrella (Executive Assistant to
Town Administrator)

I. Salute the Flag

Kyle Johnson called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. Approval of the Agenda

DISCUSSION: Move Public input to end of agenda.

MOTION: To approve the agenda as presented; by Mulhall, seconded by Johnson.

VOTE: 2-0-0

DOCUMENT #: --

ACTION:

III. Old Business

- a. Work Session meeting 8/28/17

DISCUSSION: Kyle Johnson spoke on their work session meeting held with Town Administrator, Heather Budrewicz on Monday, August 28, 2017. Their mission was to prioritize their recommendations for downtown to the Economic Development Commission meeting on September 12, 2017. The Board of Selectman unanimously agree that their recommendations are: sidewalks, updated signage bylaws and building beautifications. John Mulhall agreed saying the meeting was very productive and states he thoughts on having a few more work sessions in the future.

ACTION: Meet with the EDC on September 12, 2017 @ 7:30pm.

- b. Bench Policy

DISCUSSION: The Board discussed the Memorial Bench Policy. Heather reported that the Parks & Recreation approved the policy as written and public input was sought on the website and had only one response in favor of the policy

IV. New Business

- Revise Appointment to M.A.R.T. Advisory Board – Janet Robbins

DISCUSSION: The Town Administrator stated that the current representative is Leo Janssens and she recommends to appoint Janet Robbins- COA Director as our M.A.R.T. rep.

MOTION: To approve the appointment of Janet Robbins as the town's M.A.R.T. representative; by Mulhall, seconded by Johnson.

VOTE: 2-0-0

ACTION: Approved.

- Police Department- Revolving Fund for R.A.D. program

DISCUSSION: The Police Department is offering to the general public a R.A.D. program and is seeking to establish a revolving account to pay the instructor, materials and equipment. The course fee is \$ 100.00 person not to exceed \$ 10,000 per year. Chief Barret spoke in favor of this fund and the popularity of this program in the wake of recent attacks in the surrounding areas.

MOTION: To establish a revolving fund and to approve the cap expenditure of \$10,000 for R.A.D. program fees for FY18; by Mulhall, seconded by Johnson.

VOTE: 2-0-0

ACTION: Approved.

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V. Town Administrator's Update

DISCUSSION: Town Administrator Budrewicz read her report into the record.

MOTION: --

VOTE: --

DOCUMENT #: 18-TAR-03

ACTION: Placed on File.

VI. Approval of Minutes

August 7, 2017--Regular

August 28, 2017 – Work Session

DISCUSSION: John Mulhall requests to pass over 8-7-17 meeting minutes approval as he was not present at that meeting and there is not a quorum to vote on those minutes but to approve the 8-28-17 Work Session minutes as written.

MOTION: To pass over 8-7-17 minutes until next meeting on 9-18-17 and to approve 8-28-17 minutes as written; by Mulhall, seconded by Johnson.

VOTE: 2-0-0
DOCUMENT #: --
ACTION: August 28, 2017 minutes approved.

VII. BOS Correspondence

- **NONE**
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VIII. Meetings & Announcements

DISCUSSION: Janssens read the following Town Clerk Reminders:
JANUARY 1ST AND ON-Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, Ashburnham from 7:30 AM to 7:00 PM Monday, 7:30 AM to 5:00 PM Tuesday through Thursday. Town Hall is closed on Friday.

- **Up-Coming meetings**
September- Town Roads- Gene Dancause and Steve Nims
October- Marijuana Discussions.

The next scheduled regular Board of Selectmen meeting will be held on **Monday, September 18, 2017** at 6:30 p.m. in the Training Room at the Public Safety Building

IX. Executive Session

DISCUSSION: NONE

X. Adjournment

DISCUSSION: --
MOTION: To adjourn; by Mulhall, seconded by Johnson.
VOTE: 2-0-0
DOCUMENT #: --
ACTION: Adjourned.

Meeting Adjourned at: **6:55 PM**

Respectfully submitted,
Mary Calandrella, Executive Assistant